Social Inclusion Action Group (SIAG) Brimbank

Partnership Roundtable EOI Application Form

What is SIAG?

The Social Inclusion Action Group (SIAG) is a community-led project funded by the Victorian Government in response to the Royal Commission into Victoria's Mental Health System.

SIAG Brimbank brings together community members with diverse lived experiences to help make Brimbank a more welcoming, safe and well-connected community where everyone feels respected, included and valued.

What is the Partnership Roundtable?

The Partnership Roundtable is a collaborative group of approximately 4–6 organisations. As a Partnership Roundtable member, your organisation will be part of the team that helps turn Brimbank's Social Inclusion Action Group priorities into action.

Partners will work together to shape projects and, depending on the needs of each project, Roundtable organisations may lead or support their delivery alongside other community partners with the right skills and experience. Participation in Roundtable meetings and collaborative planning is voluntary and unpaid. Funding for the delivery of approved projects is separate from Roundtable participation. Where a partner is selected to lead or support an approved project, funding may be provided to their organisation to support delivery, subject to the relevant requirements. Appointment to the Roundtable does not guarantee project funding.

Partners will contribute in different ways according to their strengths, expertise and capacity. This could include designing projects, delivering activities, sharing community knowledge or specialist advice, connecting people with services and opportunities, promoting activities through local networks, and contributing to evaluation and shared learning. Partner organisations will be appointed for an expected term of approximately two years, aligned with the duration of the current Local Investment Plan.

Why Work With Us?

We believe complex community challenges are best addressed through collaboration. No single organisation holds all the knowledge, relationships or resources needed to create meaningful change.

The Partnership Roundtable provides an opportunity to share expertise, build relationships, support smaller organisations and work collectively towards a more inclusive Brimbank.

Who Can Apply?

We welcome applications from organisations who:

- Are based in Brimbank or work with Brimbank residents.
- Operate primarily for community benefit.
- Are committed to diversity and inclusion.
- Operate in line with Child Safe Standards.
- Are not affiliated with a political party.
- Have no ties to the gambling, alcohol or tobacco industries.
- Are in good financial and administrative standing with Brimbank City Council, where applicable.

This may include charities, not-for-profits, B-corps, community groups and volunteer groups.

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How Will Partners Be Selected?

Council will check that applicants meet the eligibility criteria. SIAG Brimbank will then assess eligible applications, considering:

- Collaboration: Willingness and ability to work with other organisations, share expertise, and contribute to collective efforts.
- Community connection: Existing relationships and trust with Brimbank communities, including people who may be underrepresented or disconnected.
- Alignment and experience: Connection to SIAG's priorities and relevant experience or potential to achieve social inclusion outcomes.
- Capacity to deliver: The skills, people, systems and risk management arrangements needed to deliver the work.

We are interested in partners who bring different strengths and perspectives and are committed to working together towards shared goals.

Questions? Get in Touch

If you have questions about the Partnership Roundtable or need support to complete your application, please contact:

SIAG Brimbank Project Team
SIAG@brimbank.vic.gov.au

Acknowledgement of Country

Brimbank City Council acknowledges the Wurundjeri and Bunurong people as the Traditional Custodians of the lands and waters in and around Brimbank City. We pay respect to Elders, past, present and emerging, and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Brimbank City.



Recognition of Lived Experience

We welcome people with lived and living experiences who contribute to this group. Thank you for working in partnership to achieve an inclusive community within Brimbank City.

Interpreter **131 450**
Local call costs apply

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Application Questions

Please answer all questions to the best of your ability. Answers written in 'dot points' are welcome. Please contact the Social Inclusion Team if you need any additional support completing this form.

Contact Details

Applicant name	
Organisation/ group name	
Email	
Phone	
Website or social media (if any)	
Where in Brimbank does your work take place? (Suburb/s)	

Eligibility Checklist

Please confirm the following:

☐	We are based in Brimbank or work with Brimbank residents.
☐	We operate primarily for community benefit.
☐	We are committed to diversity and inclusion.
☐	We operate in line with Child Safe Standards.
☐	We are not affiliated with a political party.
☐	We have no ties to the gambling, alcohol or tobacco industries.
☐	We are in good financial and administrative standing with Brimbank City Council (if applicable).

☐ I/we have read the SIAG Brimbank Local Investment Plan

Question 1: Basic Information

Tell us about your organisation, group or community initiative.

Please tell us:

- What do you do?
- How long have you been operating?

Maximum 200 words

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Question 2: Connection to Brimbank Communities (30%)

Tell us about the people or communities you work with in Brimbank.

We want to understand your connection to the community.

Please describe:

- Who you work with in Brimbank?
- How do you make people feel welcome, included and able to participate?
- How you reach people who are often excluded, underrepresented or disconnected?

You can include one or two examples. *Maximum 300 words.*

Question 3: Alignment with SIAG Priorities (25%)

Which SIAG priority or priorities does your work connect with?

Please select all that apply:

☐	A Warm Welcome to Brimbank
☐	Intercultural connection
☐	Intergenerational connection
☐	Youth participation

Please explain how your work supports these priorities. *Maximum 300 words*

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Question 4: Working in Partnership (30% combined)

Tell us about a time you worked with another organisation, community group or community leader.

Please tell us:

- What you worked on together
- What your role was
- What worked well

If you haven't worked in a formal partnership before, you can tell us about how you have worked with others in your community. Maximum 300 words

**Note: Questions 4 and 5 will be assessed together under the "Willingness and ability to work in partnership" criterion, worth 30% overall.*

Question 5: Future Partnership Approach (30% combined)

If you joined the SIAG Partnership Roundtable, how would you contribute?

For example:

- Community knowledge
- Relationships and networks
- Lived experience
- Skills, expertise or ideas
- Ability to reach communities of interest (e.g. culturally diverse, people with a disability, LGBTQIA+, people experiencing socio-economic disadvantage, isolation or mental ill health)

Maximum 250 words.

**Note: Questions 4 and 5 will be assessed together under the "Willingness and ability to work in partnership" criterion, worth 30% overall.*

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Question 6: Capacity to Deliver (15%)

What strengths would help you contribute to Partnership Roundtable projects?

For example, you may wish to tell us about:

- Volunteers or staff
- Community leaders
- Skills and experience
- Venues, resources or networks
- Experience delivering activities or projects

We understand organisations and groups are different sizes. We are interested in understanding your strengths, resources and connections. Maximum 250 words.

Question 7: Participation and Support Needs

Does your organisation or group need any additional support to take part in the Partnership Roundtable?

For example:

- Language support
- Accessibility requirements
- Other support

Declaration

- ☐ I have read the information provided in this form and am able to commit my organisation or group to the requirements of the project, including attending meetings, should the organisation or group I represent be appointed to the SIAG Brimbank Partnership Roundtable.
- ☐ I have read and consent to the collection of information provided in this form according to the privacy statement provided below.
- ☐ I agree to work respectfully with people from all walks of life.

Name:	
Date:	/ /

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Assessment Note

Applications will be assessed against four criteria:

1. Willingness and ability to work in partnership (30%)
2. Connection with Brimbank communities (30%)
3. Alignment and relevant experience (25%)
4. Capacity to contribute to and support Roundtable projects (15%)

Incorporated organisations, unincorporated community groups, social enterprises and other groups operating for community benefit can apply. We value community knowledge, trusted relationships and lived experience alongside formal qualifications and organisational experience. This reflects the intent of the Partnership Roundtable described in the SIAG Brimbank Local Investment Plan.

Privacy Collection Statement

We take your privacy very seriously. All data will be stored in line with Australian Privacy Principles. The information provided on this application will be used by Brimbank City Council for the purposes of implementing the Social Inclusion Action Group Project and any other directly related purposes.

All information collected is protected by Council's Privacy and Health Information Policy. Information provided on this application form will be added to our Social Pinpoint website, Your Say Brimbank. Social Pinpoint stores data on servers located in the United States of America (US). By completing this application form, you are consenting for any information provided to be stored in the US.

We may share this information with the Project Funder (Victorian Department of Health) and within Brimbank City Council to implement the Project. Any personal information collected in this application will be de-identified prior to sharing or use.

Other than as stated above, your personal information will not be disclosed to any external party without your consent, except as required or authorised by law.

If you have any questions about how your personal information will be handled or would like to gain access to your personal information, you can contact Brimbank City Council on ☎ **9249 4000** or email ✉ **info@brimbank.vic.gov.au**

Child Safe Standards

Brimbank Council is committed to being a child safe organisation with zero tolerance for child abuse. SIAG Brimbank Partners who will be involved with children (directly or indirectly) have a responsibility to ensure that they comply with current legislation and regulations related to Child Safety. This includes but is not limited to Victorian Child Safe Standards, Reportable Conduct Scheme and *Working with Children Act 2005*.

How to Submit this Form

You can submit your completed application form in the following ways:

🌐	Online via **SIAG Brimbank YourSay**
✉	Email to **SIAG@brimbank.vic.gov.au**
🚶	Drop off your form at Brimbank Community and Civic Centre (301 Hampshire Road, Sunshine VIC 3020), or your local Neighbourhood House.
📪	Mail to Brimbank City Council, Attn: Social Inclusion Team Leader PO Box 70, Sunshine, VIC 3020

If you need help applying, get in touch and we can discuss the questions together:
✉ **SIAG@brimbank.vic.gov.au**, ☎ **0428 643 253** or ☎ **9249 4000**.

APPLICATIONS CLOSE midnight Thursday 19 November 2026

Council will advise you of the decision about your application as soon as possible. This process normally takes approximately 4-6 weeks after applications close.

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